



CREDIT CARD & PAYMENT PROTECTION INSURANCE POLICY TERMS & CONDITIONS

Accident, Sickness, Unemployment and Accidental Death underwritten by Tokio Marine Kiln Syndicates Limited at Lloyd's of London.

You have applied for **Credit Card** and Payment Protection Insurance and upon receipt and acceptance of the **Premiums** as they are due, this insurance will provide **You** with the cover **You** have selected as stated on **Your Certificate of Insurance**.

The **Accident, Sickness, Unemployment and Accidental Death** insurance is underwritten by Tokio Marine Kiln Syndicates Limited. Registered Office: 20 Fenchurch Street, London, EC3M 3BY. Tokio Marine Kiln Syndicates Limited are authorised by the Prudential Regulation Authority (PRA) and regulated by the PRA and the Financial Conduct Authority, with the firm reference number 204909.

Your Application for cover, **Certificate of Insurance** and **Policy** form part of this insurance contract.

1. ELIGIBILITY CRITERIA OF THIS POLICY

You are eligible for coverage under this **Policy** if on the **Start Date**:

- **You** are taking out this **Policy** to insure the **Credit Card Payments** of **Your** chosen **Credit Cards** in **Your** name; and
- **You** are have been a permanent resident in the **United Kingdom** for the last 6 months; and
- **You** are aged 18 or over at the **Start Date** and will not have passed the state pension age before the **Termination Date** of cover; and
- **You** are actively **Working** on the **Start Date** and when **Your** claim occurs, for no less than 16 hours each week; and
- **You** have been continuously **Employed** for at least 6 months immediately prior to the **Start Date** of this **Policy**; and
- **Your** place of **Work** is within the **United Kingdom**; and
- **You** agree to abide by the terms and conditions of this insurance **Policy**.

You cannot be covered under this **Policy** if on the **Start Date**:

- **You** are not personally named on the **Credit Cards**; or
- Prior to the commencement of this insurance **You** are aware of any impending **Sickness**; or
- **You** are aware of any impending **Unemployment** which may affect **You**; or
- **You** are aware of any circumstances which may result in **You** becoming a full time **Carer**; or
- **You** are in casual, temporary or seasonal **Employment**.

2. THE TYPE OF COVER THIS POLICY PROVIDES

Accidental Death, Unemployment, Accident and Sickness cover.

3. WHAT THE WORDS MEAN

Some of the words and phrases **We** use in this **Policy** have special meanings and these are shown below in **bold type** with their meanings alongside them. Except where the context otherwise requires, the masculine shall include the feminine, the singular shall include the plural and vice versa as appropriate.

Administrator	Means Trent-Services (Administration) Limited, Trent House, Love Lane, Cirencester, Gloucestershire, GL7 1XD, e-mail: admin@trent-services.co.uk , telephone: *03333 445 390. Trent-Services (Administration) are authorised and regulated by the Financial Conduct Authority, with the firm reference number 315285.
Accidental Death	Means a bodily injury occurring during the Period of Cover which is the direct result of accidental, external, violent and visible means and which solely and independently of any other cause results in a claim for death of an insured person. This does not include any sickness, disease, bacterial or viral infection (unless this is a direct result of an accidental injury), naturally occurring condition or degenerative process or the result of any gradually operating cause.
Accident &/or Sickness	Means You have a medical Condition certified by a Doctor or Consultant as preventing You from doing Your normal Work or any similar Work which You are reasonably able to do given Your experience, education and/or training and You are not doing any other Work for payment or reward.
Agreement	Means Your finance agreement with the Lender .
Application	Means the form that You complete for cover under this Policy .
Benefit Period	Means the maximum number of Monthly Benefit payments that would be payable for any one Claim Period , as stated on Your Certificate of Insurance .
Business	Means a company, trade, industry or profession which is registered in the United Kingdom .
Carer	Means You are entirely without Work solely due to the need to care for a Partner or Relative and You are registered with Your local Social Services Department as a Carer and are in receipt of Carer's allowance.
Ceased to Trade	Means the Business has permanently stopped trading due to circumstances entirely beyond Your control or the control of any director or partner in Your Business , and has been wound up or put into the hands of a registered insolvency practitioner or, if the Business is a partnership that the partnership has been permanently dissolved.
Certificate of Insurance	Means the document You receive from Us that details the cover You have selected under this Policy .
Chronic Condition	Means any Condition that continues indefinitely, or cannot be cured or eradicated and that may recur or requires ongoing treatment.

Claim Period	Means any separate period of time during which You are Unemployed or unable to Work due to an Accident or Sickness and receiving Monthly Benefit under this Policy .
College	Means the Royal College of Surgeons, the Royal College of Physicians or any other Royal College of medical practitioners based in the United Kingdom .
Condition	Means any sickness, injury, illness or disease including any related sickness, injury, illness or disease or associated symptoms.
Consultant	Means a medical specialist who is a member of a College and recognised by that College to be a Consultant. This does not include You or any members of Your Family or Relatives . The Consultant must also not be any form of internet, web based or online Consultant . Any documentation supplied by an internet, web based or online Consultant will not be accepted as evidence to support Your claim
Contract Employment	Means You are Employed on a Fixed Term Contract and You have not been in continuous Employment with the same employer for more than 2 years.
Controlling Director	Means You directly or indirectly own 10% or more of the issued share capital of the Business You Work for.
Credit Card	Means the Credit Card You have taken out in Your name or in joint names with another person or persons with a Lender .
Credit Card Payment	Means the normal monthly payment You make to the Lender for Your Credit Card .
Doctor	Means a medical practitioner practising in the United Kingdom being a fully registered person under the Medical Act 1983 and registered with the General Medical Council other than You , Your Partner or any of Your Family or Relatives . The Doctor must also not be any form of internet, web based or online Doctor . Any documentation supplied by an internet, web based or online Doctor will not be accepted as evidence to support Your claim.
Eligible	Means You meet the eligibility criteria of the Policy as detailed above in section 1.
Employed / Employment	Means You are in permanent employment and Your employer is deducting P.A.Y.E. tax and National Insurance contributions from Your gross salary and Your employment has no fixed or pre-defined finishing date other than the normal retirement age for Your occupation.
Family	Means Your Partner or a Relative of You or Your Partner .
Fixed Term Contract	Means a contract to provide services to a Business in the United Kingdom for a fixed period of time of at least 13 consecutive weeks in duration.
Hospital	Means a government controlled Hospital , a National Health Service Hospital or a private Hospital but will not apply to any long term nursing homes or geriatric unit or any such facilities.
Initial Exclusion Period	Means the 120 days immediately following the Policy Start Date when You cannot claim for Unemployment .
Insured Amount	Means the amount of cover You have selected under this Policy as stated on Your Certificate of Insurance .
Insurer	Means Tokio Marine Kiln Syndicates Limited, 20 Fenchurch Street, London, EC3M 3BY.
Lender	Means the financial institution with which You have a Credit Card .
Monthly Benefit	Means 10% of Your Insured Amount as stated on Your Certificate of Insurance .
Normal Pregnancy	Means symptoms which normally accompany pregnancy which are of a minor and/or temporary nature and which do not represent a medical hazard to You or Your baby; and childbirth, including delivery by caesarean section or any other medically or surgically assisted delivery which does not cause medical complications.
Partner	Your spouse, Your civil partner (as defined in Section 1 of the Civil Partnership Act 2004) or the person (whether or not of the same sex) with whom You are permanently cohabiting in a relationship equivalent to marriage.
Payment in Lieu of Notice	Means any payment You are entitled to receive from Your previous Employer or The Government Fund, in the event that Your former Employer is in administration, that relates to the period of notice You should have served under Your contract of Employment ; or any part of a payment of compensation for loss of position (including any part of a payment agreed under a compromise agreement) in respect of the notice period You should have served under Your contract of Employment .
Period of Cover	Means the period between the Start Date and the Termination Date for which the correct Premium has been paid by You .
Policy	Means the insurance provided under these terms and conditions.
Policy Review Date	Means the date 12 months after Your Policy Start Date and annually thereafter.
Pre-Existing Condition	Means any Sickness and medical Condition for which You have suffered from symptoms received

treatment, medication or advice (including regular or routine examinations or consultations to monitor the **Condition**) from a **Doctor** or **Consultant** in the 12 month period immediately prior to the **Start Date** as stated on **Your Certificate of Insurance**.

Premium

Means the monthly sum set out on **Your Certificate of Insurance** payable by **You** for **Your** cover under this **Policy**. **We** review **Your Policy** annually and any changes **We** wish to make will take effect from the anniversary date of **Your Policy Start Date** and annually thereafter. Following the review **We** can make changes to **Your** premium and or **Policy** to reflect changes in the cost of providing this cover in the future.

Premiums may go up or down, or remain unchanged as a result of this review. The **Policy** may also change as a result of this review. There is no limit on the size or type of these changes. **We** will notify **You** 60 days before the **Policy Review Date**.

For each review **We** will take a fair and reasonable view on the likely future cost of providing this cover by considering:

- **Our** experience and expectations of the cost of providing this product and/or similar insurance products;
- Widely available economic information such as rates for inflation, unemployment and interest
- Changes in law, regulation and taxation

The review will not be directly affected by whether **You** have made a claim or not.

The only exception to this would be a change in law, regulation or taxation or a recommendation of an Ombudsman which **We** need to implement prior to the review.

Proprietor

Means **You** own, alone or with others, the **Business You Work** for.

Relative

Means a parent, brother, sister, uncle, aunt or child (whether adopted or not).

Self Employed/ Self Employment

Means **You** are in **Business** alone or in association with others, classed as Schedule D for income tax purposes and paying Class 2 National Insurance contributions and are not classified as being **Employed**. **You** will be deemed to be **Self Employed** if **You** fall into one of the following categories:

- **You** are a **Proprietor** or a **Controlling Director**;
- **You** are a **Relative** of either a **Proprietor** or a **Controlling Director** who **Works** in or owns the **Business You Work** for.

Start Date

Means the date insurance cover commences as stated on **Your Certificate of Insurance**.

Temporary Employment

Means seasonal or casual work, or work lasting or intending to last for a limited time.

Termination Date

Means the end of **Your** insurance cover under this **Policy** (as defined in section 20).

Unemployed / Unemployment

Means **You** are out of **Work** directly due to circumstances beyond **Your** control, and **You** must be:

- Receiving Income Support or Job Seekers Allowance or **You** do not qualify for these benefits because **You** have been entitled to make reduced national Insurance contributions in the past
- Actively seeking **Work**
- Registered as available for **Work** at a Job Centre plus or any equivalent benefit office in the **United Kingdom**
- Entirely without employment for either payment or reward
- Not in receipt of **Payment in Lieu of Notice**

If **You** are **Self Employed** **You** must comply with the above, and **You** must have permanently **Ceased to Trade** due to circumstances entirely beyond **Your** control and if **You** are a **Controlling Director** **Your** company has been wound up by a creditor who is not a director of **Your Business**.

If **You** are a **Carer**, **You** must be entirely without work and registered with **Your** local Social Services Department as a **Carer** and in receipt of **Carer** allowance.

United Kingdom

Means England, Wales, Scotland and Northern Ireland.

Waiting Period

Means the number of days **You** must be unable to **Work** due to an **Accident** or **Sickness** or **Unemployed** before **You** receive any **Monthly Benefit**. The **Waiting Period** is stated on **Your Certificate of Insurance**.

We or Us or Our

Means Tokio Marine Kiln Syndicates Limited, 20 Fenchurch Street, London, EC3M 3BY.

Working or Work

Means gainful **Contract Employment**, **Permanent Employment** or **Self Employment** for sixteen hours or more each week. **You** must also be paying the appropriate National Insurance contributions in the **United Kingdom**.

You or Your or Yourself

Means the person or persons named on **Your Certificate of Insurance**.

4. DURATION OF THE POLICY

This is a monthly paid **Policy** and it is issued from the **Start Date** to the date the next **Premium** is due. The insurance will automatically be renewed for a further month on payment of each **Premium** as it falls due until the **Termination Date**.

It is **Your** responsibility to ensure **Your** level of cover remains adequate under the **Policy**. **You** should review **Your Insured Amount** on a regular basis.

5. PAYMENT OF PREMIUMS

Premiums are payable by direct debit, monthly in advance by **You**. If **Your Premium** remains unpaid for 30 days after the due date **Your** cover under this **Policy** will cease.

If **You** are in receipt of **Monthly Benefits** **You** must continue to pay **Your** monthly **Premium** as it falls due in order to ensure continuous cover under this **Policy**. **Your** monthly **Premium** payable during **Your Claim Period** will be reimbursed to **You** in addition to **Your Monthly Benefit**.

We can amend **Your Premium** by giving **You** 30 days' notice in writing. If there are any changes to the current level of Insurance Premium Tax (IPT) or any new taxation levies are imposed then **Your Premium** will be amended from the date any such taxation changes are implemented.

6. THE LEVEL OF COVER THIS POLICY PROVIDES

Under this **Policy** the minimum **Insured Amount** is £1,000 and the maximum **Insured Amount** is £5,000. **Your Monthly Benefit** must not exceed 65% of **Your** average monthly salary. The **Insured Amount** **You** have selected is stated on **Your Certificate of Insurance**.

If **You** want to increase **Your Insured Amount** because the average outstanding balance on **Your Credit Card(s)** has increased **You** can do so by writing to the **Administrator** within 30 days of **Your Lender** notifying **You** of the increase. **You** cannot increase **Your Insured Amount** during a **Claim Period**, **Initial Exclusion Period** or during a consultation period pending redundancy.

If **You** want to decrease **Your Insured Amount** **You** can do so by putting **Your** request in writing to the **Administrator** at any time.

7. THE NUMBER OF PERSONS THAT CAN BE INSURED

You can only take out cover in **Your** sole name under this **Policy**. If **You** require joint cover and **You** are both **Eligible** for cover **You** must apply separately.

8. PAYMENT OF CLAIMS FOR ACCIDENT & SICKNESS

If **You** are **Working** and **You** suffer a from an **Accident** or **Sickness** during the **Period of Cover**, **Your** first **Monthly Benefit** payment is subject to the following:

- **Your Waiting Period** (as stated on **Your Certificate of Insurance**); or
- **You** are detained in **Hospital** under the sole request of a **Doctor** or **Consultant** for seven consecutive days.

Following the expiry of the above, **We** will continue to pay **You** one thirtieth of the **Monthly Benefit** for each day **You** remain continuously unable to **Work** due to an **Accident** or **Sickness**, monthly in arrears. The first day of **Your Accident & Sickness** will be considered to be the date on which a **Doctor** or **Consultant** certifies that **You** are unable to **Work**.

We will continue to pay **You** **Monthly Benefit** until the **Termination Date** or the earliest of the following:

- The last consecutive day of **Your Accident & Sickness**; or
- The date **You** stop providing due proof that **You** remain continuously unable to **Work** due to an **Accident** or **Sickness**; or
- If **You** **Work** on a **Fixed Term Contract** basis and **Your** contract would have expired; or
- **We** have made the maximum number of **Monthly Benefit** payments allowed in the **Benefit Period**.

9. ACCIDENT & SICKNESS EXCLUSIONS

No **Monthly Benefit** will be payable to **You** if:

- **You** deliberately injure **Yourself** or **Your Accident** or **Sickness** is due to alcohol, solvent abuse or drugs (other than drugs taken under the direction of a **Doctor** or **Consultant** and not for the treatment of drug addiction); or
- **Your Accident** or **Sickness** is from stress, anxiety, depression or any mental or nervous disorder unless **You** are referred to a **Consultant Psychiatrist** by **Your Doctor** and, provided that the **Condition** solely prevents **You** from **Working**, **Your** claim will be considered from the date of diagnosis by the **Consultant Psychiatrist** until **You** are released from their care; or
- **Your Accident** or **Sickness** results from any **Condition** which came about as a result directly or in any way from a **Pre-Existing Condition** or **Chronic Condition** (but this exclusion will not apply to a **Pre-Existing Condition** if **You** have been free from its symptoms, and have not consulted any **Doctor** nor received any treatment for or in connection with it, for a period of 18 months prior to **Your** claim);
- **Your Accident** or **Sickness** is due to **Normal Pregnancy** other than a medical complication which directly occurs as a result of **Your** pregnancy or a pregnancy related **Condition**; or
- **Your Accident** or **Sickness** is due to a back related **Condition** unless there is radiological evidence of medical abnormality, visible wound, contusion, or **You** are referred to a **Consultant** by **Your Doctor** and, provided that the condition solely prevents **You** from **Working**, **Your** claim will be considered from the date of diagnosis by the **Consultant** until **You** are released from their care; or
- **Your Accident** or **Sickness** is from medical operations or treatments which are not medically necessary, including but not limited to cosmetic or beauty treatments; or
- **You** were aware of **Your** impending **Accident** or **Sickness** on or prior to the **Start Date** of **Your Certificate of Insurance**; or
- **Your Accident** or **Sickness** is due to any of the **Unemployment** exclusions.
- Any claim in any way caused by or resulting from:
 - i) SARS-CoV2 (Severe Acute Respiratory Syndrome Coronavirus 2);
 - ii) COVID 19 (a new strain of SARS-CoV2);
 - iii) and mutation or variation of either SARS-Cov2 or COVID 19;
 - iv) period of isolation either voluntary or enforced as a result of i,ii or iii.
- **Benefit** will not be paid for **Accident** or **Sickness** if **You** are receiving **Unemployment** benefit under this **Policy**.

10. PAYMENT OF CLAIMS FOR UNEMPLOYMENT

If **You** are **Working** and **You** become **Unemployed** during the **Period of Cover**, **Your** first **Monthly Benefit** payment is subject to the following:

- **Your Waiting Period** (as stated on **Your Certificate of Insurance**).

Following the expiry of the above, **We** will continue to pay **You** one thirtieth of the **Monthly Benefit** for each day **You** remain continuously **Unemployed**, monthly in arrears.

The first day of **Your Unemployment** will be considered to be the date on which **You** are registered as a **Carer** or as available for and actively seeking **Work** at a Job Centre Plus or any equivalent benefits office in the **United Kingdom** and are receiving either Income Support or Job Seekers Allowance or **Carer** Allowance unless **You** do not qualify for these benefits, for example, because **You** have been entitled to make reduced National Insurance contributions in the past, or any other legitimate reason as confirmed by the benefits office.

If **You** become **Unemployed** and entirely without **Work** for 60 consecutive days solely due to the need to care for a **Partner** or **Relative** and **You** are registered with **Your** local Social Services Department as a **Carer** and are in receipt of **Carer's** allowance **We** will make a maximum of two **Monthly Benefit** payments to **You** per claim period.

We will continue to pay **You Monthly Benefit** until the **Termination Date** or the earliest of the following:

- The last consecutive day of **Your Unemployment**; or
- The date **You** stop providing due proof that **You** remain continuously **Unemployed**; or
- **We** have made the maximum number of **Monthly Benefit** payments allowed in the **Benefit Period**.

Unemployment cover under this **Policy** will vary in accordance with **Your Employment** status as detailed below:

- **Employment** - **You** will be insured if **You** are made **Unemployed**.
- **Contract Employment**:
 - a) If **You** have been **Employed** on a renewable **Fixed Term Contract** with the same employer for more than 2 consecutive years or on an annual contract which has been renewed then **You** will be insured if **You** are made **Unemployed**.
 - b) If **You** have been **Employed** on a renewable **Fixed Term Contract** with the same employer but for less than 2 years then **You** will be insured if **You** are made **Unemployed** during the term of **Your** contract. **You** will not be insured against the non-renewal of **Your** contract and any entitlement to **Monthly Benefit** under this **Policy** will automatically cease on the date **Your** contract was originally intended to terminate.

Self-Employment – **You** will be insured if **You** have permanently **Ceased to Trade** due to circumstances entirely beyond **Your** control and if **You** are a **Controlling Director** **Your** company has been wound up by a creditor who is not a director of **Your Business** and have:

- a) Filed closing accounts with the Inland Revenue if **You** operate alone; or
- b) Had **Your** company put in the hands of an insolvency practitioner following the actions of a third party outside **Your Business**; or
- c) Had **Your** partnership dissolved and final accounts filed with the Inland Revenue following the actions of a third party outside **Your Business**.

11. UNEMPLOYMENT EXCLUSIONS

No **Monthly Benefit** will be payable to **You** if:

- **You** have not been in continuous **Work** for at least 6 consecutive months prior to the **Policy Start Date**; or
- **You** become **Unemployed** within the **Initial Exclusion Period**. However, if **You** transfer cover from another insurer on a like for like basis **We** will waive the **Initial Exclusion Period**, provided that **Your** previous insurance was in force for at least 6 months and **You** never made a claim under that policy; or
- **You** are notified of **Unemployment** within the **Initial Exclusion Period** even though **Your Unemployment** may not take place until after the **Initial Exclusion Period**; or
- **You** are made aware by any means, before the **Start Date** or within the **Initial Exclusion Period**, of anything that might lead to **Your Unemployment**, notwithstanding that no specific reference has been made to **Your** personal situation and that **Your Unemployment** may not take place until after the **Initial Exclusion Period**;
- **You** are made aware by any means, before the **Start Date** or within the **Initial Exclusion Period**, that **You** would need to become a **Carer**; or
- **Your Work** is casual, seasonal or of a temporary nature or less than 16 hours per week; or
- **Your Fixed Term Contract** ends and is not renewed; or
- **Your Unemployment** is as a result of the expiry of an apprenticeship or training contract; or
- **You** accept voluntary redundancy, resign or retire; or
- **Your Unemployment** is as a result of **Your** refusal to accept a reasonable alternative form of **Employment**;
- **You** have received ten months benefit payments for an **Unemployment** claim **You** must return to **Work** for at least 180 consecutive days to be eligible to make a new claim for **Unemployment**; or
- **You** are receiving **Payment in lieu of Notice**; or
- **You** failed to pass a trial or probationary period; or
- **Your Unemployment** arises as a result of **Your** own act wilful misconduct, negligence, dishonesty or fraud; or
- **You** are made **Unemployed** as a result of participating in any industrial action; or
- **Your Unemployment** occurs while **You** are **Working** outside the **United Kingdom** for a period intended by **You** to be more than 90 days - this clause will not apply if **Your** reason for leaving the **United Kingdom** is because **You**:-
 - a) **Work** for the British Armed Forces or;
 - b) **Work** as a Civil Servant in a British Embassy or Consulate.

Benefit will not be paid for **Unemployment** if **You** are receiving **Accident** or **Sickness** benefit under this **Policy**. If, during a **Claim Period** in respect of **Unemployment** **You** are not able to actively seek **Work** solely because of an **Accident** or **Sickness**, **We** may continue to pay **Accident** and **Sickness** benefit to **You** (if selected) but as part of one **Benefit Period** and therefore on terms that the sums **We** have already paid to **You** will count towards the maximum **Benefit Period** as shown in **Your Schedule**.

12. SUSPENDING AN UNEMPLOYMENT CLAIM FOR TEMPORARY

If **You** make a claim for **Unemployment** under this **Policy** and **You** are offered Temporary **Employment** **You** can suspend **Your** claim provided that:

- **You** tell **Us** who **You** will be employing **You** (even if **You** will be **Self Employed**), how many hours **You** will be employed for and the duration of **Your Temporary Employment**; and
- **Your Temporary Employment** lasts for at least one week and no longer than six months and **You** do not have more than three separate jobs during any one **Claim Period**; and
- **You** continue to comply with the terms and conditions of this **Policy** and tell **Us** immediately if any of the above circumstances should change.

Provided **You** are **Eligible** to continue **Your** claim for **Unemployment** when the **Temporary Employment** ends, **We** will recommence **Your Monthly Benefit** subject to a maximum combined total of ten **Monthly Benefit** payments for any one **Claim Period**.

13. PAYMENT OF CLAIMS FOR ACCIDENTAL DEATH

If **You** die as a result of **Accidental Death** during the **Period of Cover**, **We** will pay the **Insured Amount** as stated on **Your Certificate of Insurance**.

This is subject to a maximum of £5,000.

14. ACCIDENTAL DEATH EXCLUSIONS

No **Benefit** will be payable to **You** if **Your** claim results directly or indirectly from:

- Suicide, attempted suicide, self-inflicted injuries whether **You** are sane or insane or is due to alcohol, solvent abuse or drugs (other than

- drugs taken under the direction of a **Doctor** or **Consultant** and not for the treatment of drug addiction); or
- Death caused by any sickness, disease, bacterial or viral infection (unless this is a direct result of an accidental injury), naturally occurring condition or degenerative process or the result of any gradually operating cause

15. CLAIM RE-QUALIFICATION

A claim which occurs within 3 months of a previous claim will be treated as a continuation of the original claim and **You** will be entitled to a combined maximum number of payments as shown on **Your** Schedule of Insurance.

A new claim for **Accident & Sickness** or **Unemployment** can be made, provided **You** have returned to **Work** for a period of at least 90 consecutive days.

If **You** have received the maximum number of payments as per **Your** Schedule of Insurance, **You** must return to **Work** for a period of at least 180 consecutive days to be eligible to make a new claim for **Accident & Sickness** or **Unemployment**.

If **You** are **Self-Employed** or a **Contract Worker**, please refer to **Your** policy terms and conditions as additional conditions apply.

16. HOW TO MAKE A CLAIM

You must give **Us** notice of a claim by telephoning the **Administrator** on *03333 445 390. The address for Trent-Services is Trent House, Love Lane, Cirencester, Gloucestershire GL7 1XD, e-mail admin@trent-services.co.uk.

You should do so as soon as reasonably possible and within 90 days after the end of **Your** **Waiting Period** (as stated on **Your** **Certificate of Insurance**). **We** will send **You** the claim forms. **You** will need to complete these and return them to **Us** as soon as reasonably possible; giving **Us** all the information **We** ask for to enable **Us** to process **Your** claim. **You** are responsible for providing **Us** with the proof **We** need to validate **Your** claim. Any delay in submitting a claim to **Us** may make **Your** claim harder to confirm and lead to a delay in making payment or result in the non payment of **Your** claim. If **We** wish **You** to be medically examined or contacted by a third party representative at **Our** expense **You** must allow it; or **Your** claim could either be stopped or denied.

Payment of **Monthly Benefit** will be made when **We** receive satisfactory evidence of **Your** entitlement to claim. Throughout the period for which the claim is made under this **Policy** **We** will require **You** to provide evidence of continued **Accident** or **Sickness** or **Unemployment**. **Monthly Benefit** will not be paid for any period of **Accident** or **Sickness** or **Unemployment** for which the evidence required by **Us** is not provided by **You**. **We** may require **You** to produce this **Policy** together with **Your** **Certificate of Insurance** as proof of purchase. Once a claim has been accepted **Monthly Benefit** will be paid to **You** monthly in arrears.

17. GENERAL CONDITIONS

- This **Policy** and any endorsements to it together with **Your** **Application** and **Certificate of Insurance** and any written statement of medical or other information made by **You** make up the insurance contract between **Us** and **You**.
- No alterations, variations, or relaxation of any of the terms of this **Policy** can be made except in writing by one or more of **Our** authorised officials.
- This **Policy** is subject to English law subject to the exclusive jurisdiction of the Courts of England and Wales.
 - If **You** the Insured makes a fraudulent claim under this insurance contract, **We** the Insurer:
 - Are not liable to pay the claim; and
 - May recover from the Insured any sums paid by the Insurer to the Insured in respect of the claim; and
 - May by notice to the Insured treat the contract as having been terminated with effect from the time of the fraudulent act.
 - If the Insurer exercises its right under clause (a)(iii) above:
 - The Insurer shall not be liable to the Insured in respect of a relevant event occurring after the time of the fraudulent act. A relevant event is whatever gives rise to the Insurer's liability under the insurance contract (such as the occurrence of a loss, the making of a claim, or the notification of a potential claim); and,
 - The Insurer need not return any of the premiums paid.
- Nothing in clauses a) and b) is intended to vary the position under the Insurance Act 2015.
- If at any time any provision or part thereof of this insurance contract becomes invalid, illegal, or unenforceable the remaining parts and/or provisions shall continue in full force and effect.
- All **Monthly Benefits** under this insurance contract are non-taxable, although this may change in line with any amendments to legislation. In this event, **We** will deduct from any **Monthly Benefit** any sums which by law **We** are required to deduct.
- A person who is not a party to this insurance contract has no right under the Contracts Act 1999 (Rights of Third Parties) to enforce any term of this insurance but this does not affect any right or remedy of a third party which exists or is available apart from that Act.
- In deciding to accept this policy and in setting the terms and premium, **We** have relied on the information **You** have given **Us**. **You** must take care when answering any questions **We** ask by ensuring that all information provided is accurate and complete. If **We** establish that **You** deliberately or recklessly provided **Us** with false or misleading information **We** will treat this **Policy** as if it never existed, decline all claims, and **We** will keep the **Premium**.

If **We** establish that **You** carelessly provided **Us** with false or misleading information it could adversely affect **Your** **Policy** and any claim. For example, **We** may:

- Treat this **Policy** as if it had never existed and refuse to pay all claims and return the **Premium** paid. **We** will only do this if **We** provided **You** with insurance cover which **We** would not have offered;
- Amend the terms of **Your** insurance. **We** may apply these amended terms as if they were already in place if a claim has been impacted by **Your** carelessness;
- Charge **You** more for **Your** **Policy** or reduce the amount **We** pay on a claim in the proportion the **Premium** **You** have paid bears to the **Premium** **We** would have charged **You**; or
- Cancel **Your** **Policy** in accordance with the cancellation condition above.

We will write to **You** if **We**:

- Intend to treat **Your** **Policy** as if it never existed; or
- Need to amend the terms of **Your** **Policy**; or
- Require **You** to pay more for **Your** insurance.

If **You** become aware that information **You** have given **Us** is inaccurate, **You** must inform **Us** immediately.

- The benefits of this insurance contract may not be assigned to a third party.
- We** will be entitled to take legal action in **Your** name for **Our** own benefit against any other party in order to recover any payment **We** have made.
- If, at the time of a claim, **You** have any other policy in force, insuring anything covered by this **Policy**, **We** shall only be liable for **Our** proportionate share.

18. GENERAL EXCLUSIONS

No **Monthly Benefit** or **Insured Amount** will be payable as a result of:

1. War, invasion, act of foreign enemy, hostilities (whether war is declared or not), civil war, rebellion, civil commotion, riot, revolution or military or usurped power.
2. Radioactive contamination from:
 - Ionising radiation or contamination from any nuclear fuel, or from any nuclear waste arising from burning nuclear fuel; or
 - The radioactive, toxic, explosive or other dangerous effect of any explosive nuclear equipment or part of that equipment,
3. Directly or indirectly caused by or contributed to by or arising from Biological or Chemical contamination due to or arising from terrorism.
4. No (re)insurer shall be deemed to provide cover and no (re)insurer shall be liable to pay any claim or provide any benefit hereunder to the extent that the provision of such cover, payment of such claim or provision of such benefit would expose that (re)insurer to any sanction, prohibition or restriction imposed by law or regulation.

19. CANCELLATION TERMS OF THIS POLICY

You can cancel **Your** cover under this **Policy** by writing or emailing to the **Administrator** (address detailed as above) and quoting **Your Policy** number within 30 days of the **Start Date** as shown on **Your Certificate of Insurance** and **We** will refund any **Premium** **You** have paid, provided that **You** have not made a claim under this **Policy** or are not aware of circumstances giving rise to a claim under this **Policy**.

Thereafter **You** may cancel **Your** cover under this **Policy** by writing to the **Administrator** and quoting **Your Policy** number. **Your** cover will cease on the date **We** receive **Your** request in writing. No refund of **Premium** will be made if **You** cancel **Your** cover under this **Policy** more than 30 days after the **Start Date** as shown on **Your Certificate of Insurance**.

We may cancel **Your Policy** by giving **You** 90 days' notice prior to **Your Policy Review Date**. This will not depend on **Your** individual circumstances. This will not affect any rights to **Monthly Benefit** which **You** may already have received under this **Policy** before the **Termination Date** of **Your** cover.

20. TERMINATION OF YOUR INSURANCE COVER UNDER THIS POLICY

Your cover will cease on the earliest date of the following:

- **You** die; or
- **You** retire from **Work** or reach the state pension age, whichever is the earlier; or
- **You** stop living in the **United Kingdom**; or
- **You** stop **Working** in the **United Kingdom**; or
- **Your Premium** payment is more than 30 days overdue; or
- **You** or **We** cancel **Your** cover under this **Policy**.

21. AMENDMENTS TO YOUR POLICY COVER

Any changes to **Your Policy** will take effect from the **Amendment Date** provided **You** are not receiving **Monthly Benefit** under the **Policy** or **You** are aware of any impending claim. **We will not cover the following after an increase in the Monthly Benefit:**

Section 9 Accident & Sickness Exclusions

We will not pay the increase in **Monthly Benefit** for any claim caused by or resulting from any medical condition:

- Which **You** knew about on or before the date **You** applied for the increase; or
- as a result of any medical condition for which treatment had been given or diagnosis had been made or
- Investigations commenced during the 12 months immediately before the date **You** applied for the increase and which comes back within 18 months after the date **You** applied for the increase. (This exclusion will not be applied after 18 months have passed without treatment or advice for that medical condition).

Section 11 Unemployment Exclusions

We will not pay the increase in **Monthly Benefit** for any **Unemployment** claim where:

- **Your Employment** ends within 120 days of the date **You** applied for the increase; or
- **You** knew the **Unemployment** to be impending at the date **You** applied for the increase, whether or not **You** had received official notice.

We will not pay the increase in **Monthly Benefit** for Caring where:

- On or before the date **You** applied for the increase **We** reasonably believe **You** were aware of the need, or likely need at any time in the future, for a member of **Your** Immediate Family to require a **Carer**; or
- Within the first 120 days of the date **You** applied for the increase **You** apply for a Carer's Allowance, or are notified of receipt of a Carer's Allowance. (This exclusion will not be applied if the condition of the member of **Your** Immediate Family requiring a **Carer** was due to or caused by an unforeseen event happening after the **Start Date**).

22. DATA PROTECTION

For the purposes of this Notice, "**We/Us/Our**" includes Tokio Marine Kiln Syndicates Ltd, the Coverholder Trent-Services (Administration) Ltd and any agents. **You/Your** includes the Insured, and anyone who provides data to the Coverholder, or who is or becomes insured by **Us** under a contract of insurance (the **Policy**).

The security of data is very important to **Us**, which **We** will handle with all appropriate security measures. **We** will collect and process data (including personal information) about any person insured under the **Policy** for its administration, the handling of claims and the provision of customer services, and may share it with related entities and with trusted service providers and agents such as lawyers, as well as other parties such as anti-fraud databases, subject to proper instruction and control. **Our** handling of data is consistent with the core necessary personal data uses and disclosures set out in the London Insurance Market Core Uses Information Notice which **You** should review.

All data may be used by **Us** for generic risk assessment and modelling purposes but will not be used or passed to any other party for marketing products or services without **Your** express consent. All data provided by **You** about other people to be insured, such as family, friends or other associates, must be with their permission. It is **Your** responsibility to inform them about **Our** use of their data.

Data will not be retained for longer than necessary and will be deleted within seven years after expiry of the **Policy**, unless it is further required for legal or regulatory reasons. **You** have a number of rights in relation to the data, including the right to request a copy of the information (for which there may be a small fee), to correct any inaccuracies and in certain circumstances to have it deleted. Data transferred outside the European Economic Area will have equivalent protection.

If further information is required as to how data is processed, or as to the exercise of any rights under any data privacy laws, **You** should contact Trent-Services (Administration) Ltd, Trent House, Love Lane, Cirencester, Gloucestershire, GL7 1XD, Tel: +44 (0) 1285 626 020.

If **You** are not satisfied with the way in which any personal data has been managed, **You** may complain to the Information Commissioner's Office at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, United Kingdom, Tel: 0303 123 1113 (local rate) or 01625 545 745 (National rate), Email: casework@ico.org.uk.

23. COMPENSATION

We are covered by the Financial Services Compensation Scheme (FSCS). **You** may be entitled to compensation from the scheme if **We** cannot meet **Our** obligations. Whether or not **You** are able to claim and how much **You** may be entitled to will depend on the specific circumstances at the time.

For further information about the scheme please contact the FSCS at www.fscs.org.uk or call them on 0800 678 1100. **You** can write to them at PO Box 300, Mitcheldean, GL17 1DY.

24. COMPLAINTS PROCEDURE

We aim to provide a first-class service.

If **You** have any cause to complain, or **You** feel that **We** have not kept **Our** promise, **We** want to hear about it so that **We** can try to put things right.

- a) For complaints relating to the selling of this insurance please contact the sales agent from which this insurance was purchased. When **You** do this quote **Your Policy** number, which is on **Your Schedule**.
- b) For complaints relating to the administration or claims handling of this insurance please contact the **Administrator** Trent-Services (Administration) Limited, Trent House, Love Lane, Cirencester, Gloucestershire, GL7 1XD, Tel: 01285 626020, Email: admin@trent-services.co.uk who will pass **Your** complaint on to Tokio Marine Kiln Syndicates Limited. When **You** do this quote **Your Policy** number, which is on **Your Schedule**.

In the event that **You** remain dissatisfied, **You** can refer the matter to Lloyd's.

The address is:	Complaints Lloyd's One Lime Street London EC3M 7HA
The telephone number is:	020 7327 5693
The fax number is:	020 7327 5225
The email address is:	complaints@lloyds.com

Complaints that cannot be resolved by the **Administrators, Us** or Lloyd's, may be referred to the Financial Ombudsman Service. Further details will be provided at the appropriate stage of the complaints process.

The address is:	Financial Ombudsman Service Exchange Tower London E14 9SR
Email:	complaint.info@financial-ombudsman.org.uk
Website:	http://financial-ombudsman.org.uk/contact/
The telephone number is:	0800 0 234 567*

*Calls to this number are free if **You** are calling from a 'fixed line' (e.g. a landline at home). If **You** are a mobile phone user who plays a monthly charge for calls to numbers starting 01 or 02, call free on 0300 123 9 123.

This does not affect any right of legal action **You** may have.

The **Administrator**, Trent-Services (Administration) Limited, is authorised and regulated by the Financial Conduct Authority and entered on its register under number 315285.

The written authority number shown on **Your Policy Schedule** allows Trent-Services (Administration) Limited to sign and issue this **Policy** on behalf of certain Underwriters at Lloyd's whose respective shares and syndicate numbers can be obtained by applying to Market Services, Lloyd's, One Lime Street, London EC3M 7HA. Trent-Services (Administration) Limited is acting on behalf of **Us**, certain Underwriters at Lloyd's, in performing its duties under the Binding Authority and not on behalf of the policyholder.

Paymentcare Limited are authorised and regulated by the Financial Conduct Authority Reference 314574.

*calls are charged at 2.1 pence per minute at all times, plus your phone company's access charge